



DOE-EM Budget Development Calendar

E C O S ecos.org/doe-em-budget-calendar

Formulation Phase

January Year One

Sites Develop Priorities

Each DOE-EM site should engage states and stakeholders in discussions on the DOE-EM budget. Initial discussions should focus on prioritization of specific site cleanup activities through development of a list of prioritized activities and/or milestones irrespective of funding levels.

The sites should submit stakeholder's input as a supplemental data to the budget submittal to headquarters.

Opportunity for Input

Provide priorities to site through in person meetings, calls, or written comments.

February - March Year One

HQ Outlines Budget

DOE Office of the Chief Financial Officer (OCFO) prepares a budget outline by looking at requests from previous years and current year spending. OCFO meets with the DOE Secretary to set a top line total for DOE's budget. The Department will usually build several possible budgets based on varying assumptions. Individual DOE office budgets may be set higher or lower based on DOE's or the Administration's focus for the year. Generally, OCFO just sets the overall EM budget but sometimes the Secretary may provide input on priorities or funding for a site. OCFO does not usually hear from a site or lab directly during budget process.

February - May Year One

HQ and Sites Discuss Priorities

Throughout this period headquarters and sites are discussing priorities.

Opportunity for Input

DOE prefers states to work with sites on setting priorities but if they feel like the site is not listening, can reach out to headquarters during this period.

Sites Develop Budget Proposal

Each site should receive the final outyear planning profile and budget guidance from headquarters.

With this information, the site should schedule a briefing with states and stakeholders to discuss planned accomplishments for the work scope, cleanup priorities, schedules and milestones, and compliance projections at the approved site baseline levels.

Sites should develop plans for multiple funding levels (i.e. to support work towards milestones, flat funding, compliance with state and federal laws, etc).

Sites provide an integrated priority list that may not get funded in exact order due to other factors such as mobilization of contractors or ongoing work of long-term projects.

February - September Year One

OMB Open to Input

Opportunity for Input

This is a good time for state agencies or elected officials to reach out to OMB (see contact list) on Target Fiscal Year budget priorities. States can set up a call or meeting with OMB staff, or send written comments. OMB staff can have more open and frank discussions before they receive budget from DOE.

May Year One. May be June or July depending on specific year.

OMB Provides Guidance to HQ OMB provides budget guidance to Departments and Agencies. This information is publicly available on the OMB website.

June - September Year One

EM Pitches Budget to Secretary Budget discussions between sites, EM headquarters, and the DOE Secretary's office continue. Each DOE Office, such as EM, presents a budget to the Secretary who provides feedback. Office of the Chief Financial Officer (OCFO) tracks the overall Departmental budget as changes are made in response to the Secretary's feedback.

August Year One

DOE Completes Budget Request DOE Office of the Chief Financial Officer (OCFO) works to complete full budget.

September Year One

DOE Briefs OMB DOE's Chief Financial Officer and Budget Director brief OMB on DOE's overall budget. Program offices send budget proposals to OMB. Program offices have meetings with OMB examiners and branch chiefs.

OMB Staff Brief Director OMB staff present budgets for programs they oversee to the OMB Director.

October Year One - January Year Two

OMB Adjusts Budgets OMB has DOE and other Departments' budgets. OMB reviews them and makes adjustments.

DOE Cannot Discuss Budget DOE cannot talk to states about the embargoed budget during this period.

November Year One - December Year One

OMB and DOE Negotiate DOE gets an updated budget back. During a several week settlement process OMB and DOE negotiate a final proposed budget.

December Year One - January Year Two

DOE Develops Budget Justification With final budget numbers negotiated, DOE develops the budget justification that will be released with the President's budget proposal.

February Year Two

OMB Submits Budget to Congress The President's budget is submitted to Congress. The roll out of the President's budget proposal is followed by briefings and discussions with Congress, states, and stakeholders. At this point sites can discuss the President's request including metrics and milestones as long as they are consistent with approved talking points and budget language. They cannot discuss tradeoffs or other decisions made during the development of the budget.

Sites Provide Budget Briefings Within 30 days of submission of President's budget to Congress, sites should provide a briefing to the states and stakeholders outlining planned accomplishments at the President's request level and an assessment of impacts related to activities that will not be performed.

Appropriation Phase

February - March Year Two

Congress Holds Hearings Congress holds hearings on the DOE budget with the Secretary and other DOE leadership. DOE's budget is reviewed and discussed in both houses of Congress. These hearings take place in the House and Senate Appropriations Committees' Subcommittees on Energy and Water Development.

March - April Year Two

Congress Sets Budget Parameters The Appropriations Committee in each chamber provides the Subcommittee with a total amount they can put on the appropriations bill for their Departments with a breakdown of appropriation accounts.

Opportunity for Input

During this period anyone may submit comments on DOE's budget to the Appropriations Committee's Subcommittee on Energy and Water Development. In both houses of Congress, Subcommittee staff have indicated that understanding community and state priorities is helpful. Members of Congress from affected states are also open to meeting with stakeholders.

In addition to hearing directly from stakeholders, the Appropriations Subcommittees accept requests that indicate interests and priorities from Members of Congress from districts with DOE sites.

April - July Year Two

Congress Writes Appropriations Bills Congressional staff in both the Senate and the House draft appropriations bills for markup by their respective Subcommittees, and then by the full Committees. After markups, the bills move to floor votes.

After Subcommittee markups, money is not usually being added to the bills, but can be shifted around.

August - September Year Two

Congress Conferences on Budget The House and Senate conference to negotiate a unified budget. There may be additional briefings on the budget to obtain more information.

No later than September Year Two

Congress Passes Budget (or Not!) Congress passes an appropriations bill to fund the government for the following fiscal year. In the absence of a full appropriation, Congress may pass a short-term continuing resolution (CR) to temporarily fund the government while final negotiations are worked out. In the absence of either an appropriation or CR, a full or partial government shutdown may occur.

Execution Phase

30 days after DOE appropriations are passed. October Year Two in a standard year.

HQ Sends Sites Budgets DOE HQ sends information to sites about funding allotted in the budget so that sites may execute their work.

30 days after DOE appropriations are passed. October Year Two in a standard year.

Sites Brief on Appropriations DOE sites should provide a briefing to states and stakeholders on the appropriation, funding allocations, and potential impacts. This briefing should include information on carryover amounts and actual versus planned performance metrics from previous year.